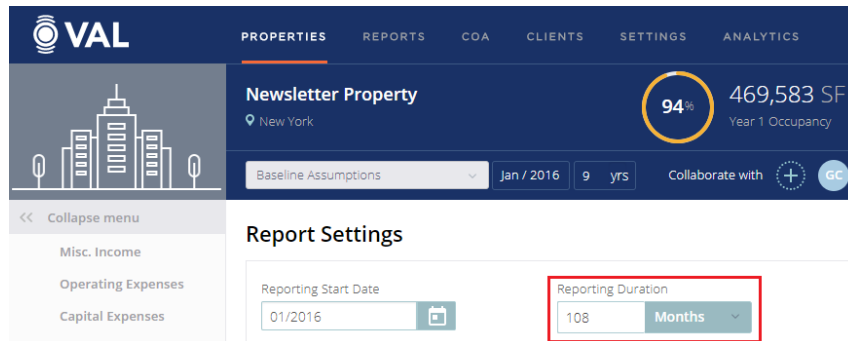


## I. Report Settings

Users can now select and save reporting duration in both months and years.



## II. Income & Expenses Screen

Users can sort every column, adjust individual column sizes, clone (i.e. copy) records and drag & drop row records.

### Income & Expenses

MISC. INCOME   OPERATING EXPENSES   CAPITAL EXPENSES   **ALL ITEMS**

Type	Description	Account	Amount	Frequency	Area	Growth Assumption	Growth Rate	Variable	% Variable	Reimbursable?	Notional Account	
MISC	Parking Deck		\$5,000	Monthly	Building Area	Miscellaneous...	2.50 %	Off		Off	Off	X
MISC	Vending Income		\$2,500	Monthly	Building Area	Miscellaneous...	2.50 %	Off		Off	Off	X
OPER	▼ Parent											X
OPER	Janitorial		\$475,000	Annual	Building Area	Reimbursable ...	2.50 %	On	50.00 %	On	Off	X
OPER	Utilities		\$950,000	Annual	Building Area	Reimbursable ...	2.50 %	On	50.00 %	On	Off	X
OPER	HVAC		\$325,000	Annual	Building Area	Reimbursabl...	2.50 %	Off		On	Off	X
OPER	Repairs & Maintenance		\$765,000	Annual	Building Area	Reimbursabl...	2.50 %	Off		On	Off	X
OPER	Landscaping		\$225,000	Annual	Building Area	Reimbursabl...	2.50 %	Off		On	Off	X
OPER	Security		\$450,000	Annual	Building Area	Reimbursabl...	2.50 %	Off		On	Off	X
OPER	Management Fee		4.00% of EGR	Monthly	Building Area			Off		On	Off	X
OPER	Insurance		\$580,000	Annual	Building Area	Reimbursabl...	2.50 %	Off		On	Off	X
OPER	Property Taxes		\$660,000	Annual	Building Area	Property Tax...	1.50 %	Off		On	Off	X
CAP	Capital Reserve		\$0.20/SF	Annual	Building Area	No Inflation ...		Off		Off	Off	X

## III. Rent Roll Screen

Added an auto-fit-all-columns button to the rent roll grid. In a click of a button all columns will fit in size to the longest value in each column.



## IV. Reports - All Reports

We remember your preferred reports view – any toggle change in any report is now being saved for all properties.

**Rent Roll** (Reporting Start Date: Jan-2016, Duration: 108 mths) Expand Report Export Export [SHARE](#)

**RENT ROLL** | TENANT ROSTER

Show All Metrics:  No

Show % Rent:  Yes

Show Market Base Rent:  No

Show Remeasured Area:  No

Show Initial Base Rent:  No

Show Non-Contiguous Groups:  No

## V. Recoveries - Tenant Groups

Added a select all check mark to the tenant group popup.

**Tenant Group > Add Group** Total SF: 495,000

Tenant Group:

**TENANTS** All Tenants Selected Only Unselected Only

<input checked="" type="checkbox"/>	Tenant	Type	Suite #	Area SF
<input checked="" type="checkbox"/>	Tenant A	Office	5000	160,000.00
<input checked="" type="checkbox"/>	Tenant B	Office	4000	100,000.00
<input checked="" type="checkbox"/>	Tenant C	Office	3001	100,000.00
<input checked="" type="checkbox"/>	Tenant D	Retail	1075	30,000.00
<input checked="" type="checkbox"/>	Tenant E	Retail	1050	10,000.00
<input checked="" type="checkbox"/>	Tenant F	Retail	1025	10,000.00
<input checked="" type="checkbox"/>	Tenant G	Office	2000	85,000.00

Add New Tenant 
Cancel
SAVE

## VI. Audit Report

Area changes are being highlighted automatically in the Area Audit report. Now users can easily identify area changes. This applies to Excel and PDF export as well.

**Audit Report** (Reporting Start Date: Jan-2016, Duration: 108 mths) Expand Report Export Export

TENANT AREA AUDIT | **PROPERTY AREA AUDIT** | OCCUPIED SF | OCCUPANCY RATE | PERCENT RENT AUDIT | RECOVERY AUDIT | LEASING COMMISSION AUDIT

	Year 1 FYE Dec-2016	Year 2 FYE Dec-2017	Year 3 FYE Dec-2018	Year 4 FYE Dec-2019	Year 5 FYE Dec-2020	Year 6 FYE Dec-2021	Year 7 FYE Dec-2022	Year 8 FYE Dec-2023	Year 9 FYE Dec-2024
January	500,000	500,000	500,000	600,000	600,000	650,000	650,000	550,000	550,000
February	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
March	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
April	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
May	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
June	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
July	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
August	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
September	500,000	500,000	600,000	600,000	600,000	650,000	650,000	550,000	550,000
October	500,000	500,000	600,000	600,000	650,000	650,000	650,000	550,000	550,000
November	500,000	500,000	600,000	600,000	650,000	650,000	650,000	550,000	550,000
December	500,000	500,000	600,000	600,000	650,000	650,000	550,000	550,000	550,000
Avg. SF	500,000	500,000	591,667	600,000	612,500	650,000	641,667	550,000	550,000